DELHI WORLD PUBLIC SCHOOL, AGARTALA

(Under the aegis of Delhi World Foundation)

Admissions 2025-26

SENIOR SECONDARY REGISTRATION FORM

Non- transferable

Form No: 25-26 _____

For office use only Enrollment Number .....

Date of Enrollment | | | | | | | | | Enroll. Receipt No. | | | | | | |

This form, complete in all respects, should be submitted along with Registration Fee of Rs.800 only. (Rs 500 for Prospectus and Form and Rs 300 for Registration).
Forms which are incomplete will not be considered for Admission (to be filled in with Black ball point pen only by Parents/Guardian).
(Note: Applicants downloading forms from the website of DWPS, Agartala need to pay Rs 800 only for Prospectus and Form during the submission of Form).

(PLEASE FILL IN BLOCK LETTERS)

1. **Name of the pupil :** _____
(First Name) (Middle Name) (Last name)

2. **Admission sought in class** _____ 3. **Date of Birth :** | | | | | | | | | (D D M M Y Y Y Y)

Age as on 31st March, 2025: | | | | | | | | | (D D M M Y Y Y Y) **Sex: M** ☐ **F** ☐ **Blood Group:** ☐

Mother Tongue _____ **Nationality** _____ **Religion** _____

Caste: SC ☐ ST ☐ OBC ☐ General ☐

Single Parent: Yes ☐ No ☐ **Legal guardian:** Father ☐ Mother ☐
*(*Legal Document required)*

4. **Present/ Residential Address for Communication:**

House / Flat No : _____ **Street :** _____

Area: _____ **P.O :** _____

Dist: _____ **City:** _____ **State:** _____

Pin: | | | | | | | **Phone:** _____ / _____

Email Id for communication: _____

5. **Previous School Details :**

Name of the School: _____

Address: _____

_____

Dist: _____ **City:** _____ **State:** _____

Class attending / last attended: _____ **Session:** _____ **Board:** _____

Medium of Instruction: _____

Second Language: _____ **Third Language:** _____

6. **Last academic performance record: (Please put % of marks) for students seeking admission in class- I onwards.**

English	2nd language	Mathematics	Science	Social Science	EVS/Others

Please attach the photocopy of the following documents (Self attested)

Birth Certificate ☐ **Previous Class Report Card** ☐ **Immunization Card** ☐ **Medical Form (Original)** ☐

Aadhar Card (Parent's & Child) ☐ **Photograph of the child (4)** ☐ **Photograph of each Parents 2** ☐

7. Family Particulars (Father)

Name _____ Qualification _____

Occupation: Service ☐ Business ☐ Professional ☐ Others ☐

Work / Employer Details: Govt ☐ Others ☐

i) Organization Name: _____ ii) Designation : _____

iii) Annual Income: _____ iv) Office Contact Number _____

v) Email: _____ vi) Office Address: _____

_____

_____

Specimen Signature of Father

8. Family Particulars (Mother):

Name _____ Qualification _____

Occupation: Service ☐ Business ☐ Professional ☐ Others ☐

Work / Employer Details: Govt ☐ Others ☐

i) Organization Name: _____ ii) Designation : _____

iii) Annual Income: _____ iv) Office Contact Number _____

v) Email: _____ vi) Office Address: _____

_____

_____

Specimen Signature of Mother

9. Associated with (Please tick the areas where parents can contribute to the school)

Music ☐ Academic ☐ Sports ☐ Community Programme ☐ HR Training ☐

Medical ☐ Media/ PR ☐ Painting/ Sculpture ☐ Career Counselling ☐

Public speaking ☐ IT ☐

10. Details of Sibling studying in Delhi World Public School, Agartala (If any)

SL No.	Name	Class	Sec	Roll no	Enrollment no	Admission. ID No.

11. Declaration

- I/ We _____ (Father's Name) & _____ (Mother's Name) parent of _____ (Student's Name) have read all the school's rules and regulations and hereby agree to abide by the same.
- Automatic transfer to other DWPS will be not be possible due to our transfer, change of residence or other circumstances.
- In case of any discrepancy with the facts, the school authority reserves the right to cancel the Registration Form as well as the admission of the child.
- School reserves the right to issue compulsory Transfer Certificate to the child for any act of indiscipline.

Signature of Father: _____ **Signature of Mother:** _____

Name: _____ **Name:** _____

Date: _____ **Place:** _____

12. (A) : 2nd Language

(Bengali / Hindi) (Applicable for candidates from Class KG- II to Class X)

(B): 3rd Language

(Bengali / Hindi/ Sanskrit) (Applicable for candidates from Class V to Class VIII)

MEDICAL FORM

Admissions (2025 - 2026)

Enrollment Number .....

Name _____ _____ _____

First name Middle Name Last Name

Date of Birth | | | | | | | | |

D D M M Y Y Y Y

Sex: M ☐ F ☐

Admission sought in class: _____

(To be filled in by the family doctor/Pediatrician/ General Physician and submit the form at the school office along with the admission form).

1. Weight (kg): _____
2. Height: _____
3. Blood Group: _____
4. Power in case of Spectacles : ☐ L/E ☐ R/E
5. Ophthalmic problem(s) : _____
6. Dental check-up: _____
7. Orthopedic problem(s) : _____
8. Respiratory problem(s) : _____
9. Skin problem(s): _____
10. Allergies & Drug Reactions : _____
11. Metabolic (Obesity etc) : _____
12. Cardiovascular problem(s) : _____
13. Epilepsy: _____
14. Learning Disabilities : _____
15. Attention Deficit Disorder : _____
16. Genitourinary Problem(s): _____
17. Hyperactivity Disorder : _____
18. Any other CNS problem(s): _____
19. ENT problem(s): _____
20. Gastrointestinal Problem(s): _____
21. Any other problem(s): _____

NB: Please attach photocopy of Vaccination / Immunization Card

_____

Seal & Signature of the Doctor

DELHI WORLD PUBLIC SCHOOL, AGARTALA

FEE STRUCTURE (CLASS XI & XII)

2025 - 26

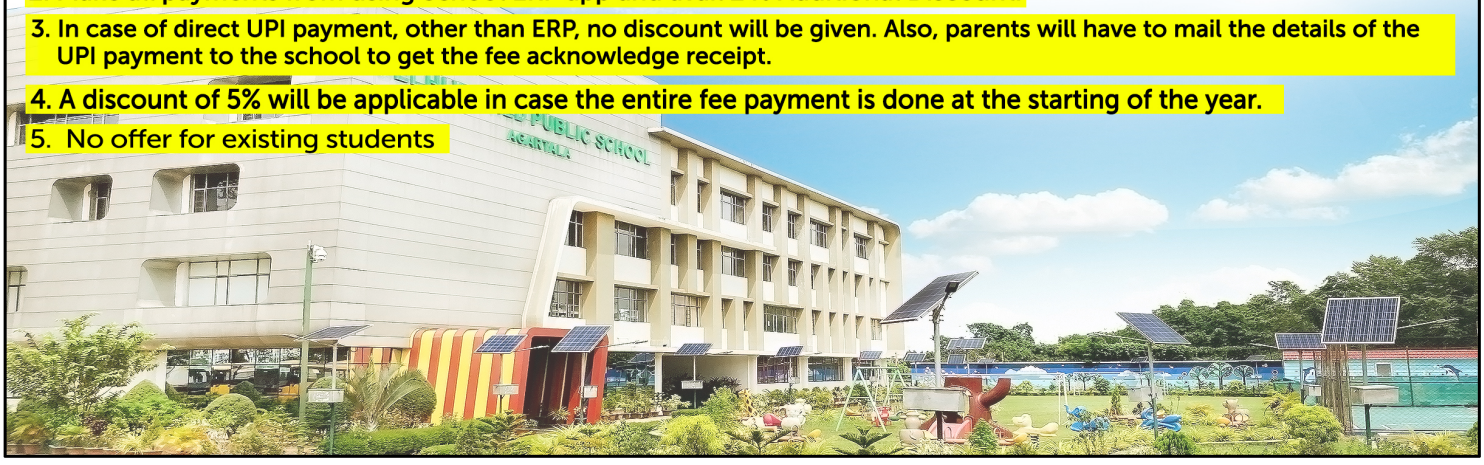
Class	Age Criteria
XI	16 +

Fee Break-Up	Type	Frequency	Amount	Payable
Prospectus and Registration Fee	Non-refundable	One-time	1,000 /-	At the time of purchase & registration
Admission Fee For New Students	Non-refundable	One-time	30,000 /-	At the time of admission
Admission Fee For Existing Students	Non-refundable	One-time	10,000 /-	At the time of admission
Security Deposit (Only for New Students)	Refundable	One-time	5,000 /-	Once at the time of new Admission
Annual Fee, includes : Term Fee, Library Fee, Activity Fee, Extra Curricular Fee	Non-refundable	Annually	19,000 /-	New student: At the time of Admission Existing students: On or before 10th April 2025.
Tuition Fee	Non-refundable	Quarterly	14,100 /-	On or Before 10th of April & subsequently by 10th of July, October and January.
Lab Fee (Science Stream only)	Non-refundable	Quarterly	3,000 /-	On or Before 10th of April & subsequently by 10th of July, October and January.
Transport Fee (People Enrolling for Transport)	Non-refundable	Quarterly	0 to 3km: 5250/- 3.1 to 6 km: 6000/- 6.1 to 10 km: 6750/- 10.1 to 15 km: 7500/- 15.1 km an Above: 8250/-	On or Before 10th of April & subsequently by 10th of July, October and January.

Note: Late Fine after due date: Rs.50/- per day

SPECIAL OFFER **ANY TWO CAN BE AVAILED**

1. Sponsorship for Girl Child - "Beti Bachao, Beti Padhao" : 5000/- Sponsorship for Siblings : 5000/- Early Bird Discount : 5000/-
2. Make all payments from using School ERP app and avail 2 % Additional Discount.
3. In case of direct UPI payment, other than ERP, no discount will be given. Also, parents will have to mail the details of the UPI payment to the school to get the fee acknowledge receipt.
4. A discount of 5% will be applicable in case the entire fee payment is done at the starting of the year.
5. No offer for existing students



INFORMATION REGARDING ADMISSION

Thank You for your interest in Delhi World Public School, Agartala. Please read the following rules & regulations properly before applying for admission.

- The Registration Form is to be filled in BLOCK LETTERS and submitted to the school office within 3 days from the date of issue of the form otherwise school has the right to cancel the form.
- It is mandatory for the parents to fill-up the Registration Form themselves.
- The Registration Form is non-transferable even to the siblings and only the form issued by the school or downloaded from the school website will be considered for Registration of your child.
- No Application of a rejected candidate will be re-accepted. If a rejected applicant applies and his/her application passes the initial screening, the application will be rejected is identified by the school authority.
- Parents will be mailed the Selection Letter. Hardcopy can be collected from the school office.
- The admission formalities will be intimated to the parents/ guardian of the selected candidates along with fee payment slip. The admission fee is to be deposited within the due date mentioned in the Selection Letter.
- It is mandatory for all the students to submit the Transfer Certificate, Class IX and Pre board marksheet. No students will be admitted to the school without the submission of an official Transfer Certificate from the institution last attended, nor will the student be placed in a class higher than for which the Transfer Certificate shows him/her to be qualified.
- Admission does not guarantee transport facility. The school reserves the right to extend transport facility to the students on availability of seats and the stoppage requested. School's decision will be considered final.
- To opt for School Bus service a separate Transport Registration Form has to be filled up and submitted at the School Office.
- Parents are requested to follow the guidelines and School's rule mentioned in the Almanac. And should periodically check the same for information & instructions provided by the school from time to time.
- Admission will be considered complete once all formalities are completed and Transfer Certificate, previous class Marksheet and Character Certificates are submitted to the school within the stipulated date.
- Use of ERP is mandatory.

ELIGIBILITY CRITERIA

SCIENCE: 65% and Above in Science and Maths in IX & X Internal Exams, 80% and above in Boards in both subjects

COMMERCE: 65% and above in Science / Commercial Studies & Maths in IX & X Internal Exams, 80% and above in Boards in both subjects

HUMANITIES: 80% in Maths in Boards for those opting for Maths & Economics.

SUBMISSION OF REGISTRATION FORM

1. The Registration forms are to be filled in CAPITAL LETTERS.
2. Registration does not imply Admission. It is subject to the interaction with the School Authorities and availability of seats.
3. Incomplete Registration form and/or incorrect information will be treated as invalid. The percentage of marks obtained in all subjects and the aggregate should be clearly mentioned in the Registration form. In case of any discrepancy with the facts, the School Authority reserves the right to cancel the Registration form as well as the admission of the candidate.
4. Dates for the interaction will be intimated during Registration. However, these may be changed, with prior notice.
5. At the time of Registration, following documents to be deposited.

   a) One photocopy of the child's Birth Certificate given by the Municipal Corporation
   b) Recent passport size colour photograph of the Child (4nos.) and Parents photograph to be pasted on Registration Form.
   c) Photocopy of Class IX and Pre-board mark sheet duly attested by the School Principal or a Gazetted Officer
   d) Photocopy of the proof of residence of the parents (e.g. passport/electricity bill/telephone bill/rent bill) or lease agreement - self attested.
   e) Photocopies of the Aadhar Card of both parents and child.
   f) Undertaking by parents.
   g) Original Medical Form.
   h) Photocopy of the Immunization Card.
   i) Original Transfer Certificate.

INTERACTION

1. Interaction will be held between the School Authority, student and parents. A viva will be conducted on the subjects chosen in the school campus.
2. Securing cut-off marks is no guarantee for Admission.
3. Provisional Admission will be granted to shortlisted students only if the student's performance in the interaction with School Authorities is satisfactory.

ADMISSION PROCEDURE

1. Provisional Admission to Class XI will be confirmed only if the candidate passes in the Class X Board Examination and fulfills the Eligibility Criteria.
2. The Admission formalities will be intimated to the parents/guardian of the selected candidates. The Admission fee is to be deposited by Cash, Online within the due date informed by the School Authorities.
3. It is mandatory to submit the Transfer Certificate from the last school attended (for external candidates).
4. Fees paid at the time of Admission except the Security Deposit (provided all dues are cleared) will not be refunded in case of withdrawal of the candidate by the parent or if Admission is rejected on the grounds of not fulfilling the CBSE Eligibility Criteria.
5. In case of change of Board, candidates seeking Admission to Class XI will be required to submit a Migration Certificate & a true copy of the original Mark Sheet.
6. The School Authority reserves the right to take the final decision in all matters relating to Admission.

NOTE :

- Submission of this form does not guarantee admission.
- A particular Subject Group will be offered only if sufficient number of seats is filled.
- The above fees are subject to revision time to time at the sole discretion of the school authorities.
- For fees paid after the due date, a late fine will be applicable, details of which will be available in the Almanac and on the website. In case of Withdrawal, TC Application Form should be submitted one month advance to the school authority.
- Security deposit will only be refunded once all the dues till the quarter are paid. The school is not liable to return the amount paid at the time of Admission under any circumstances, whether the student has attended the classes or not from the beginning of the session.
- If for some reason, the notice period is less than one month, tuition fee, and bus fee (if applicable) in lieu thereof is to be deposited.
- Once a student starts attending classes but parents want to withdraw the child, mid-session, the Annual Maintenance Charges for the whole year has to be paid. In case of sudden cancellation of admission, only the SECURITY DEPOSIT will be refunded once the admission fees are paid.

FOR THE CHALLENGED CANDIDATES

DWPS, Agartala encourages education for all the children. But as we are not equipped with special methodology for the challenged children, we humbly request the parents not to apply for the admission till we are equipped with such facility. If, in spite of the limitations, such children are incorporated into our system, the school cannot be held responsible in case of their lack of adaptability, deficiencies in the art of comprehension, failure to meet the required academic standards and inevitable constraints in the part of holistic development.

DELHI WORLD PUBLIC SCHOOL , AGARTALA

UNDERTAKING BY PARENTS SESSION – 20___ - 20___

We, Mr ._____& Mrs . _____ parents and natural guardian (hereinafter referred to as the Guardian , which expression shall , unless excluded by the context or the meaning thereof , shall mean to include our heirs, executors administrators and legal representatives) of Master / Miss_____ (hereinafter referred to as the ward) residing at_____ _____

Who is a student of Delhi World Public School, Agartala, having Enrollment no._____ do hereby give this undertaking, covenant and guarantee to Delhi World Public School, Agartala of Gurkhabasti VIP Road Agartala, P.O- Kunjaban, P.S-Capital Complex , Pin-799006(hereinafter referred to as Delhi World Public School), which expression shall, unless excluded by the context or the meaning thereof, shall mean to include our heirs, executors, administrators and legal representatives as follows;

1) That our ward has been duly selected for admission to Delhi World Public School, Agartala under the various terms and conditions.

2) That as a part of the terms selection of Admission to Delhi World Public School, Agartala, we execute the following undertaking and unconditionally agree on our behalf and behalf of our Ward , being his/her natural guardian to all the terms and condition as set out below :-

3) That we will abide by all the rules and regulation of the school which are enforced from time to time in Delhi World Public School, Agartala.

4) That the admission to Delhi World Public School Agartala is provisional and will be confirmed only on submission of the attested photocopy of the mark sheet and original transfer certificate from the present school (for class-II and above).

5) That the birth certificate will be supported by the hospital discharge certificate for the verification of date of birth and in case of any anomalies the school has the right to cancel the registration of the student.

6) That the Principal, can also at any time have our ward detained/repeat for reinforcement of concepts taught at that level if he/ she fails to come up to the academic standards of his / her class.

7) That we agree that once the admission is cancelled / Transfer certificate issued, Security Deposit amount would only be refunded once all dues are cleared for the current session.

8) That the Board of Management of Delhi World Public School, Agartala shall have the absolute right to change the Annual fees, Education fees and Transport fees etc. charged for imparting education and all other charges shall be accepted by us without any demur or protest.

9) That we as guardians of our ward shall be liable and pay to Delhi World Public School , Agartala regularly and promptly and whenever called upon to do so, all the fees, fines, and any other charges as may be prescribed by the Board of Management, from time to time.

10) That no fees, partial or full, shall be refunded if our ward is required to leave the school during the term-time for any reason other than medical grounds acceptable by the Principal. A doctor certificate shall support such reason for a medical ground. The school reserves the right to reject any bogus document.

11) That the school reserves the right to strike the names of my ward off the roll or stop him/her from appearing for any examinations including external examination for non-payment of fees and other dues.

12) That the information given in the admission form of our ward is true and correct to the best of our knowledge and belief. We understand that in case any information is found incorrect at any point of time, admission of our ward to Delhi World Public School, Agartala will be cancelled

13) That we understand that the school is not bound to provide transport/bus service to our ward and in case of our ward availing such facility, then the school shall try to provide buses to all the main routes of the city. The school has the right to cancel any of the bus routes if sufficient number of children are not available on that route, and in that case we will make our own arrangement to pick-up and drop our ward at the nearest bus stop of the school. In any case it will be the responsibility of the parents to drop and pick-up their wards from the predetermined bus stop on time with the Escort card.

14) That the school has a fleet of buses for carrying pupils from different places to school and from school to the different localities of their residences and the school authorities have entrusted another firm to look after the buses, and carrying of pupils and full care is taken for safety of the pupils, the school authority will not be responsible for any untoward incident or accident that may occur despite of all protective measures being taken by the school authorities. Similarly, full care is taken for the safety of pupils who use the various facilities provided by the school, but the school authorities will not be held responsible for any accident/mishap.

15)That if our ward commutes to and from the school in a Car-Pool and/or privately, it will be done totally at our risk and responsibility. The school shall at no point of time be held liable and responsible for any kind of accident, mishap or injury. Details of the same will be provided at the beginning of the session to the student.

16) That we understand that Delhi World Public School, Agartala being part of reputed chain of schools, will fulfil all the promises with respect to the infrastructural facilities, but development of certain facilities take its own time and we will cooperate with the school authorities in this regard.

17) That we understand that for the purpose of uniformity in books, dresses and other similar items and maintenance of their quality the school has authorized dealers to provide these items to our wards and it will be mandatory on our part to take items from them.

18) That in case our ward is suffering from any disease/problem that prevents him/her to take part in some games and sports activities, or otherwise, we will inform the school authorities in writing, as soon as possible, along with a medical certificate.

19) That we will inform the school authorities about any change in our home address or telephone number immediately after the change, for updating the school records. If not done school will not be held responsible for not being able to reach us in case of an emergency.

20) That we as Guardians shall attend the school as and when called upon by the Principal or members of the board of management to discuss the progress and upliftment of our ward. Only us the parents/legal guardians will be allowed to interact with the school authorities unless invited or given permission by the school authorities.

21) That placement of my ward in various sections of classes shall be at the sole discretion of the Principal.

22) The Principal may, at any time, in the interest of the school, have our ward removed, if at the Principal's sole discretion, our ward has failed to accept the discipline of the school and his/her continued presence is detrimental to the interest of other students.

23) That the board of management or the Principal of Delhi World Public School, Agartala shall not be held liable for any injury(whether mental or physical) sustained by our ward due to his/her own fault, acts of omission or negligence.

24) That the school is not responsible for any accidents that may occur in the campus, but will arrange for the first aid and if required consult the doctor for immediate attention as and when required. However, we shall not hold the Principal, board of management or the school liable to make good for any damages or reimbursement of any changes on account of any injury, fatal or otherwise which may be sustained by our ward at time during his/her stay at the school and while taking part in studies, sports or any other extracurricular activities or any other form of activity within or outside the premises of Delhi World Public School, Agartala.

25) That it is understood that all students of Delhi World Public School, Agartala are strictly forbidden from processing or using any kind of tobacco products, drugs, alcoholic beverages, pornographic materials, mobile phones, electronic gadgets, unauthorized cash, using Facebook or any other social network as a tool to malign or show disrespect towards the school. It will be dealt severely and that the school reserves the right to expel my ward at any time, including the period of the final examination if he/she is found guilty of any such offences.

26) We shall indemnify the Principal, board of management at Delhi World Public School, Agartala from any claims whatsoever from any third party, which may arise as a result of the occurrences mentioned in clause 23 above. We shall bear all the expenses which may be incurred in this regard.

27) If there is any dispute as to the effects of meaning of these presents or in any way touching or arising out of these presents. The same shall be referred to the sole arbitration of the pro-vice chairman of the Board, Delhi World Public School, Agartala and his decision shall be final. The venue of Arbitration shall be at Agartala and the courts of Tripura shall have exclusive jurisdiction to this undertaking.

28) In case of any pandemic/disaster, due to which school is going to be physically closed but is delivering the classes through any mode of medium, school has the right to do so. In case school is active virtually or physically school has the right to collect all the fees in such cases. Management will be the sole authority to decide all the norms during these times keeping the interest of the school safeguarded. All the decisions taken by the Management will be final and binding.

29) 80% attendance is mandatory in each term to sit in the exams no matter whether school is physically or virtually active.

30) Transport registration is done only once at the time of enrolling the student for the first time in the school. Automatic renewal of transportation is there every year unless and until intimated by the parents before the start of new session. In case, any parent wants to cancel the transport facility in the middle of the session, he/she needs to pay the entire transportation fees till that quarter. Also, he/she can only avail transport facility again from next session by doing a new registration.

31) That school has the right to use our ward pictures of any captured images / videos for its own promotion.

32) Section increase is indispensable to growth; hence, there will be an increase in the number of sections in relevant classes as and when required.

I/we, Parent of_____, agree to the above point.

Mother's Signature_____ Father's Signature_____

DELHI WORLD PUBLIC SCHOOL , AGARTALA

UNDERTAKING (FEE PAYMENT)

We Mr._____ & Mrs._____ parents and natural guardian of Master/ Miss_____ having Enrollment no._____ admitted in class_____ for the session_____ do hereby give this undertaking, covenant and guarantee to Delhi World Public School, Agartala as follows.

That we shall abide by the fees structure provided by the school management and shall be liable to pay to Delhi World Public School, Agartala regularly and promptly the entire fee, fines and any other as may be prescribed by the Board of Management from time to time.

That the school management has the right to increase the fees as and when required and we shall be liable to pay the same.

That we have no objection with the fee structure as laid out by the Delhi World Public School, Agartala Board of Management.

_____ Mother's Signature

Name:_____

Date:_____

_____ Father's Signature

Name:_____

Date:_____

_____ Guardian's Signature

Name:_____

Date:_____

FOR OFFICE USE

Documents submitted :

- Passport size of Photographs of Student (4) ☐
- Photocopy of Birth Certificate ☐
- Photocopy of Immunization Card ☐
- Photocopy of Aadhar card of the child ☐
- Migration (in case of change of board) ☐
- Photocopy of Marksheet of class IX ☐
- Passport size of Photographs of each Parents (2) ☐
- Medical Form(Original) ☐
- Deposit Slip ☐
- Undertaking (2) ☐
- Photocopy of Aadhar card of the Parents ☐
- Transfer Certificate (Original) ☐
- Photocopy of Marksheet of class X ☐

DELHI WORLD PUBLIC SCHOOL AGARTALA

Under the aegis of Delhi World Foundation

Subject Selection Form

HUMANITIES

Class- XI 2025-26

Affix one recent passport size photograph in school uniform

Student's Name: _____

Admission No. _____ Father's Name: _____

CLASS X DETAILS (Pre Board / Board)

SUBJECTS		PRE-BOARD/ BOARD MARKS
English		
Second Language (Hindi / Bengali)		
Mathematics		
Science		
Social Science		
Other compulsory Subjects, if applicable		

SUBJECT COMBINATIONS

English, Political Science and Sociology are compulsory subjects

Please write any two or three out of the following as 4th, 5th & 6th Elective Subjects in the space provided below:

4th Subjects	Economics/ History/ Geography (Choose any one)	
5th Subjects	Psychology / Mathematics/ Applied Mathematics (Choose any one)	
6th Subjects	Physical Education/ Painting/ Music/ Lang (Hindi or Bengali)/ Information Technology	

Address: _____

Phone No: _____

_____ Signature of Student

_____ Signature of Parent/ guardian with date

For office use only

Under consideration ☐ Admitted ☐

Suggested Combination ☐ Not admitted ☐

_____ Signature of the Principal